

# Unity AA Business Meeting Minutes

## Business Meeting Date: 10/14/2026

In person attendees: Kristin, Chrys, Shannon, Layton, David, Casey, Erin, Sara, Franklin, Summer, Bailey, David, Jenna, Dani, Kristin, Arthur, Gabe

Zoom attendees: Lindaloo, Christina, Susan, Jill

### Housekeeping

- Do we have a quorum? Yes.
- Bailey needs to be added to the trusted servants group chat.

### New Business

- Yearly Spending
  - Kristin reviewed a handout showing the [Unity YTD 2026](#) breakdown of expenses and intake in addition to averages for the first three quarters. She also presented a [Unity Cash Flow Quarters 2 & 3](#) handout. This document showed our "EOM (end of month) Balance" which comes from bank statements and the "Balance After Drop" which is the account balance after each month's deposit.
  - Kristin would like to begin a conversation about how best to steward our extra funds in line with AA traditions.
  - It was reported that since August of 2025, the Prudent Reserve has been set at \$3500. Should our Prudent Reserve be changed to 2-3 months rent? OR 2-3 months of all expenses?
  - Context was provided on how our Prudent Reserve situation got to where it is now, including the period in 2024 where the Prudent Reserve was depleted and a large expense was required. Discussion ensued regarding the importance of maintaining an adequate Prudent Reserve and the need to determine what that amount should be.
    - **A motion is made that we change our Prudent Reserve to be 2 months rent plus expenses (currently \$8000)**
    - **After a vote, the motion is rescinded.**
  - New information was provided from a 2024 group conscience announcement that reads: *"Coffee service will resume at a cap of \$500/month. Parties will be planned and funded through Unity's operating budget. We will pass a separate basket to rebuild our Prudent Reserve to \$5000. Unity's Prudent Reserve is our emergency fund to cover operating expenses for two months. All contributions collected will go to the Prudent Reserve."* It was suggested that the 2024 Group Conscience trumps any vote we would have tonight.
    - **A motion to hold a new group conscience to determine a new Prudent Reserve amount sometime mid November with three weeks notice given to the group is made by Casey.**
    - **The motion fails.**
    - **The issue is tabled.**
- Login credentials
  - Jill reports the Unity AA login document is close to completion. Access will be limited to specific trusted servants. Will work with the Treasurer to finish.

- New Leader Orientation
  - Not planned yet.
- Party playlist / Thanksgiving
- Purchasing coin /literature
- Service structure workshop
  - **A motion is made to give \$250 to Sara so they can organize a service structure workshop.**
  - **The motion passes.**
- Gratitude Month (November)
  - Franklin proposes for gratitude month we contribute to the 2027 Southwest Regional Forum instead of collecting for Central Office. The event will need \$7000 in seed money.
  - Discussion about Central Office counting on those annual extra donations ensued.
    - **Franklin motions that our gratitude month basket is donated to the 2027 southwest forum as opposed to our usual donation to Central Office.**
    - **After a vote the motion is rescinded and will be reintroduced at the next**

**business meeting.**

- Quarterly Fellowship Workshop
  - Shannon presented a handout with details for a [quarterly fellowship workshop](#).
  - It was suggested we review the handout and revisit the issue at our next business meeting.
- Elections next month for the following positions:
  - Chairperson, General Service Representative (GSR), Alternate GSR, Central Office Delegate, Treatment and Corrections Representative, Grapevine Representative, Accessibility Coordinator and Event Coordinator.
  - Next business meeting will be in classroom D.

**Committee Reports**

Treasurer's Report - Kristin F.

- Presentation of yearly spending documents in New Business

Webmaster - Jill D.

- Website is up to date.

Meeting Leader Leader - Shannon M.

- No updates.

Events - Chris H.

- Not present.

Literature - Dani O.

- Will continue purchasing literature and coins from our local Central Office.



































